



## APMO PORTFOLIO CONSULTANT

**Job Location: Poland, Warsaw**

### **Role Value Proposition:**

The EMEA Agile PMO Portfolio Consultant is a core role as it drives implementation and adherence to Enterprise wide SAFe practices, including defined governance standards, tools, processes and metrics. With PM expertise and experience varying greatly across EMEA, the role ensures Investments are correctly initiated, managed, tracked and communicated in a consistent and effective manner.

The role is pivotal in supporting EMEAs transition from traditional Waterfall to Agile delivery methodologies providing EMEA Businesses with fit for purpose and effective Products.

With increasing focus on optimal investment of funds, the role facilitates one time and operational Portfolio Financial & Business Case Management/Lean Business Case (PARs), ensuring PSI budgets, forecasts & benefits are monitored and advised upon.

Ensures month on month focus (and if required, action) on Investments that drive the greatest value through definition and status/action tracking of Business, Operations and IT 'Must Wins' and revenue generating Initiatives (Products, Sales).

The role helps support EMEA alignment with wider evolving Metlife PM standards and practices (increasingly ADM focussed), which can be challenging across a geographically and language dispersed region like EMEA.

### **Key Responsibilities:**

- Demonstrates the value of and drives adherence to MetLife's PM methodology (PPM) for both Waterfall & ADM in conjunction with MetLife's PM monitoring & control tools (Target Process, AZDO & Clarity) for an EMEA Sub Region
- Supporting EMEAs Agile Transformation journey from a change management perspective
- Establishes strong working relationships with Country IT Leads/Local Country PMs to ensure establishment of Portfolio in source system and that any changes to the Sub Regional IT Portfolio are managed according to formal change/scope management processes
- Supports accurate financials (budget, forecasting & actuals) for the Sub Regional IT Portfolio, working with US finance, offshore EMEA P&E and Country IT Leads/Local Country PMs
- Ensures Local Projects/Programs are compliant with and/or aligned to wider GTO Financial approval mechanisms ensuring sound Investments and continual delivery of value (PAR, Lean Business case, SPARC, CEAR, etc.)
- Demonstrates ongoing monthly compliance to PPM/Clarity through the consistent attainment of a greater than 85% score for GTO MPPM Compliance metrics reporting

### **Essential Business Experience and Technical Skills:**

Required:

- Bachelor's or Master's Degree in Computer Science, Business Administration, or other related field, or equivalent work experience
- 10+ years of IT and business/industry work experience. 5 years in portfolio analysis or managing projects

- Minimum 5 years management, supervisory or team lead experience
- Possess extensive knowledge and expertise in the use of portfolio analysis or project management methodologies and tools, resource management practices and change management techniques
- Understanding and experience of Agile Development methodology (ADM)
- Fluent in written and spoken English (formal)

Preferred:

- Excellent Executive communication and presentation skills (English)
- Highly proficient in data manipulation (MS Excel) and presentation (MS PowerPoint)
- Project Management certification desired (SAFe agile certification)
- Portfolio managements tool experience desired (Target Process, Clarity, AzDO, Microsoft, HP one)

MetLife will assist in the funding of Professional Fees for employees were it is relevant and aligned to your position within the organisation. MetLife reserve the right to make a judgement on whether the subscription is relevant or not to your role as well as cease the payment at any time. This type of subscription will not incur “benefit in kind” tax.

MetLife is proud to be an equal opportunity employer. We are committed to attracting, retaining and maximizing the performance of a diverse and inclusive workforce. It is the policy of MetLife to ensure equal employment opportunity without discrimination on any basis protected by law.

**Number of Openings**

1

**Hiring Manager**

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**Employee Referral Award**

YES

**At MetLife, we’re leading the global transformation of an industry we’ve long defined. United in purpose, diverse in perspective, we’re dedicated to making a difference in the lives of our customers.**